

**MINUTES OF A REGULAR MEETING OF THE PINEYWOODS  
GROUNDWATER CONSERVATION DISTRICT  
HELD ON THE 11th DAY OF DECEMBER 2008**

On the 11<sup>th</sup> day of December, 2008 at 3:00 p.m. at the City of Lufkin, Room 202, Lufkin City Hall, Lufkin, Texas, the Board of Directors of the Pineywoods Groundwater Conservation District convened in a regular meeting at which time the following items were discussed and action possibly taken with the following members there of, to wit:

Keith Wright	President
Keith Weathers	Treasurer/Finance Officer
Gloria Montes	Secretary
Jimmy Mize	Member

being present, and

David Alders	Vice President
Tom Burr	Member
John Holloway	Member

being absent, and

David Alford	General Manager
Lynn Thomas	Administrative Assistant

also present.

**1. Call to Order:**

With a quorum of board members present, the meeting was called to order at 3:14 p.m. by President Keith Wright and the invocation was given by President Keith Wright.

**2. Approval of the minutes of the meeting of November 13, 2008:**

The Minutes were reviewed by Board members, and a motion was made to approve the minutes by Keith Weathers and seconded by Gloria Montes.

The motion passed unanimously.

**3. Receive a report from the General Manager concerning the financial position of the District:**

Current balance through December 10, 2008 is \$37,995.90. A quarterly report to date was reviewed along with a ledger printout, copies of bills,

budget report, and A/R report. The board reviewed and discussed the financials of the District.

#### **4. Finance Officer's investment report:**

The Board discussed the investments of the District.

#### **5. Provide for the payment of any outstanding bills:**

No bills requiring approval were presented.

#### **6. General Manager's Report**

- 1. Pending Completion:** We have 10 exempt wells in progress, 8 non-exempt wells in progress and 13 new O&G rig supply wells registered. I have inspected 4 new exempt wells and 2 new non-exempt well since the last meeting.

##### **Completed Wells:**

- **Total Exempt wells in database: 417**[185- Nacogdoches Co., 232 - Angelina Co.]
  - **Total Non-Exempt Ag wells in database: 166** [125- Nacogdoches Co., 41 Angelina Co.]
  - **Total Oil & Gas supply wells in database: 589**[546- Nacogdoches Co., 43- Angelina Co.]
  - **Total Production fee based utilities in database: 178**
  - **Total District wells recorded in databases: 1414** [this includes 64 plugged wells]
- 2.** I have been working on the new Management Plan and submitted the amended Management Plan to the TWDB for a preliminary review. The comments I received were incorporated into the plan. I have submitted the plan with the additions for further review and comments.
  - 3.** We have new software to manage our website and Lynn is working with it. The agendas and minutes will be posted regularly now.
  - 4.** We are still re-permitting agricultural wells in the 5 year cycle.
  - 5.** The new budget was prepared for the budget committee to meet and work on.
  - 6.** I am currently working on a new newsletter that should be out this month.
  - 7.** We inspected the well that is being rebuilt for Aspen Power Plant in Lufkin.
  - 8.** We updated the ArcGIS software to version 9.3. I can now work on the map with Microsoft Vista on my PC.

#### **7. Unfinished Business**

No unfinished business.

## **8. New Business**

### **a. Open Public Hearing to hear comments on revised Management Plan.**

The Public hearing was opened at 3:35 p.m. There was no public comment, the public hearing closed at 3:35 p.m.

### **b. Discuss and possibly take action to readopt the District Management Plan.**

The Board discussed the revised Management Plan and requested that the General Manager make modifications and/or additions to the State Water Plan table entries displaying the future water use for both the City of Lufkin and City of Nacogdoches, or add an additional table. The Board also requested that clarification be done concerning the rural Water Supply Entries as to why some were listed and others not. Based on these three modifications, Jimmy Mize made a motion to adopt the revised Management Plan by resolution, which was seconded by Keith Weathers. The resolution was signed by all members present along with the Certificate of Issues Not Applicable to the Management Plan.

The motion was approved unanimously.

### **c. Discuss and possibly take action concerning any violations of the rules and deficiencies of any constituent water supply entity and enforcement options.**

No action was taken.

### **d. Discuss and possibly take action to give approval to the General Manager for discretionary waiving of \$50 late reporting penalty fee.**

The Board approved the action to authorize the General Manager to waive penalty fees and report any waived fees at subsequent board meetings. The motion was made by Keith Weathers and seconded by Jimmy Mize.

The motion passed unanimously.

### **e. Review and possibly take action to approve the Management Plan Goals for 2006 and 2007.**

In order to clarify the purpose of the report, The Board requested the General Manager make modifications on the report heading to read "Assessment of Goals and Achievements" instead of "Goals and Achievements". Additionally the Board requested the date heading be changed from "Date Accomplished" to "Review Date". A motion was made by Jimmy Mize to approve the Management Plan Goals with these two adjustments. The motion was seconded by Gloria Montes.

The motion passed unanimously.

**f. Review and possibly take action to approve the District budget for 2009.**

The Board requested that the General Manager make modifications to include:

1. Take \$38,000 out of the Fund Balance and move into Revenue and Spending Source.
2. Remove the line item, Equipment rental.
3. Approve a 3% cost of living adjustment for staff, and move the General Manager's yearly evaluation to November each year.

No action was taken. Pending modifications, the board requested the item be moved to the January Board Meeting.

**9. Announcement of the date and location of the next meeting of the District Board of Directors:**

President, Keith Wright, announced the next regular scheduled meeting will be on Thursday, January 8, 2008 at 3:00 p.m., Nacogdoches City Hall - Nacogdoches, Texas.

**10. Adjourn:**

A motion was made to adjourn the meeting by Keith Weathers, seconded by Gloria Montes. The meeting was adjourned by the President, Keith Wright at 4:41 p.m.

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Keith Wright, President

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Gloria Montes, Secretary