

**MINUTES OF A REGULAR MEETING OF THE PINEYWOODS
GROUNDWATER CONSERVATION DISTRICT
HELD ON THE 8th DAY OF AUGUST, 2013**

On the 8th day of August 2013 at 2:00 p.m. at Kurth Lodge in Angelina County, Texas, the Board of Directors of the Pineywoods Groundwater Conservation District convened in a regular meeting at which time the following items were discussed and action possibly taken with the following members thereof, to wit:

Keith Wright	President
David Alders	Vice-President
Gloria Montes	Secretary
Kelley Holcomb	Member

being present, and

Keith Weathers	Finance Officer
Jimmy Mize	Treasurer
Ty Thornton	Member

being absent, and

Jackie Risner	General Manager
Lynn Thomas	Administrative Assistant

also present.

1. Call to Order:

With a quorum of board members present, the meeting was called to order at 2:00 p.m. by President Keith Wright and the invocation was given by Vice-President David Alders.

2. Approval of the minutes of the meeting of June 13, 2013:

The Minutes were reviewed by Board members, a motion was made to approve by David Alders which was seconded by Kelley Holcomb.

The motion passed unanimously.

3. Receive a report from the General Manager concerning the financial position of the District:

Current balance through August 5, 2013 is \$55,788.92. A quarterly report to date was presented along with a ledger printout, copies of bills, budget report, and A/R report.

4. General Manager's District Report:

- 1. Pending Completion:** We have 16 exempt wells in progress, 5 non-exempt well in progress, 1 new O&G rig supply well, and 0 new O&G frac wells registered. We have received 14 new exempt wells and 3 new non-exempt wells, 1 new O & G rig supply and 0 frac wells since the last meeting.

Completed Wells:

- **Total Exempt wells in database: 748[359- Nac. Co., 389- Ang. Co.]**
- **Total Non-Exempt Ag wells in database: 271[199 Nac. Co., 72Ang. Co.]**
- **Total Oil & Gas rig supply wells in database: 726 [673 Nac. Co., 53 Ang.Co.]**
- **Total Oil & Gas frac wells in database: 36 [all in Nac. Co.]**
- **Total Production fee based wells in database: 195 [98 -Nac. Co., 96 –Ang. Co.]**
- **Total District wells recorded in databases: 2260** [this includes 284 plugged wells]

Activities

- Update copier to have access to scan to file and scan to email capabilities- lease with Xerox
- Congratulations to Gloria and D&M Water Supply
- Prepared and distributed Quarterly newsletter
- Update on Carl Dyes well- registered letter mailed 7/15/13
- Management Plan submitted for pre-review
- Attended Arc-Gis Training in Austin, August 1-2
- Will be attending TAG Annual Conference, August 28-30
- Vehicle purchase completed
- Program planned with Agri-life Extension- Distribute flyer
- Met with editors of Lufkin and Nacogdoches newspapers
- News release distributed

- Met with County Judges in Angelina and Nacogdoches Counties
- Review Investment Report compliance issues

5. Unfinished Business

a. Discuss and possibly take action on phone reimbursement for Jackie.

The Board discussed a monthly cell phone reimbursement for the General Manager and a motion was made by Kelley Holcomb to reimburse in the amount of \$150 per month, which was then seconded by Gloria Montes.

The motion passed unanimously.

6. New Business

a. Discuss purchase of a Groundwater Wells Model.

The General Manager presented to a groundwater model to the Board. David Alders made a motion to approve the purchase of the model not to exceed \$800, which was seconded by Gloria Montes.

The motion passed unanimously.

b. Review and approve the annual financial audit report.

David Alders made a motion to approve the Financial Audit Report for 2012, which was seconded by Kelley Holcomb.

The motion passed unanimously.

c. Review and amend authorizations for investment policy and operating accounts.

The Board reviewed the current investment policy and a motion was made by David Alders and seconded by Kelley Holcomb to change the wording in Section V., as follows:

V. RESPONSIBILITY AND CONTROL
Delegation of Authority [PFIA 2256.005(f)]

In accordance with Chapter 49.1571, Water Code, and the Public Funds Investment Act, the Board designates the General Manager and ~~Board Treasurer~~ a Board Member as the District's Investment Officers. An Investment Officer is authorized to execute investment transactions on behalf of the District, as approved by the Board. No person may engage in an investment transaction or the management of District funds except as provided under the terms of this Investment Policy as approved by the Board. The investment authority granted to the investing officers is effective until rescinded by the Board.

The Board also tabled the appointment of the Board member designee until the next meeting.

The motion passed unanimously.

d. Discuss and possibly take action penalty schedule for late permit renewals. .

The General Manager reviewed the problem of late payments on permit renewals with the Board. David Alders made a motion to double the permit amount as a late payment penalty on all permit renewals 10 days after receipt of the certified mail notice referencing the third late payment notice sent to the customer. If further action is necessary then after 90 days of late payment arrears it would be turned over to PGCD attorneys for further action. The motion was seconded by Gloria Montes.

The motion passed unanimously.

7. Announcement of the date and location of the next meeting of the District Board of Directors:

President Wright announced the next meeting will be held on October 10, 2013, 2:00 pm, at Kurth Lodge, Angelina County, Texas.

8. Adjourn:

The meeting was adjourned by President Wright at 2:56 pm.

Keith Wright, President

Gloria Montes, Secretary