

**MINUTES OF A REGULAR MEETING OF THE PINEYWOODS  
GROUNDWATER CONSERVATION DISTRICT  
HELD ON THE 12<sup>th</sup> DAY OF DECEMBER, 2013**

On the 12<sup>th</sup> day of December 2013 at 2:35 p.m. at Kurth Lodge in Angelina County, Texas, the Board of Directors of the Pineywoods Groundwater Conservation District convened in a regular meeting at which time the following items were discussed and action possibly taken with the following members thereof, to wit:

David Alders	Vice-President
Jimmy Mize	Treasurer
Gloria Montes	Secretary
Keith Weathers	Finance Officer

being present, and

Keith Wright	President
Kelley Holcomb	Member
Ty Thornton	Member

being absent, and

Jackie Risner	General Manager
Cheryl Benke	Administrative Assistant

also present.

**1. Call to Order:**

With a quorum of board members present, the meeting was called to order at 2:35 p.m. by Vice-President David Alders and the invocation was given by Vice-President David Alders.

**2. Approval of the minutes of the meeting of October 10, 2013:**

The Minutes were reviewed by Board members. A motion was made by Jimmy Mize to approve the minutes with the addition of the name of Lynn Thomas to item 6.h. on page 4. The motion was seconded by Keith Weathers.

The motion passed unanimously.

### **3. Receive a report from the General Manager concerning the financial position of the District:**

Current balance through December 10, 2013 is \$53,955.57. A quarterly report to date was presented along with a ledger printout, copies of bills, budget report, and A/R report. It was requested that a Balance Sheet with prior year's comparison be included in future Board packets.

### **4. General Manager's District Report:**

1. **Pending Completion:** We have 16 exempt wells in progress, 5 non-exempt wells in progress, 0 new O&G rig supply well, and 0 new O&G frac wells registered. We have received 8 new exempt wells and 2 new non-exempt wells, 0 new O & G rig supply and 0 frac wells since the last meeting.

#### **Completed Wells:**

- **Total Exempt wells in database: 779 [ 374- Nac. Co., 389- Ang. Co.]**
- **Total Non-Exempt Ag wells in database: 272 [ 199 Nac. Co., 72Ang. Co.]**
- **Total Oil & Gas rig supply wells in database: 723 [ 670 Nac. Co., 53 Ang.Co.]**
- **Total Oil & Gas frac wells in database: 36 [all in Nac. Co.]**
- **Total Production fee based wells in database: 194 [ 98 -Nac. Co., 96 –Ang. Co.]**
- **Total District wells recorded in databases: 2260** [this includes 286 plugged wells]

#### **Activities**

- Appointment of board members terms expiring 12/31/13; both Jimmy Mize and Keith Wright's terms were renewed.
- 3 news releases prepared and submitted; 3<sup>rd</sup> quarter newsletter completed
- Presented program to County Extension Agents on GWD's
- Attended meeting with Mike Harbordt, Rex Hunt, Kelley Holcomb and Leah Adams
- Spent day with Blake Neffendorf (TWDB) measuring wells

### **5. Unfinished Business**

None.

### **6. New Business**

**e. Review and possibly take action on bids for district web site development. (This item was moved up in the agenda for discussion prior to the budget item.)**

Jackie Risner explained the bids received and recommended the District accept the bid from Pioneer Design. Jimmy Mize made a motion to contract with Pioneer Design for a maximum of \$4,020. Motion was seconded by Keith Weathers.

The motion passed unanimously.

**a. Discuss and possibly take action on approval of 2014 Budget.**

Jimmy Mize summarized the discussions at the Budget Committee meeting held on 12/6/13 and explained the recommendations of the Committee. Questions were raised on coverages provided by the bonding company and the errors and omissions policy. Cheryl Benke was asked to obtain additional information on the parameters of the coverage.

At 3:05, Jackie Risner and Cheryl Benke were excused in order for the Board to meet in closed Executive Session to discuss personnel. The closed Executive Session ended at 3:17, and no action was taken.

Upon resuming the regular Board meeting, Jimmy Mize made a motion to approve and adopt the 2014 Budget with the addition of expense amounts for salaries, payroll taxes, and retirement benefits. The motion was seconded by Keith Weathers.

The motion passed unanimously.

**b. Elect Board Officers for 2014.**

Jimmy Mize made a motion which was seconded by Keith Weathers to accept the slate of officers as listed below:

President	Keith Wright
Vice President	David Alders
Secretary	Gloria Montes
Treasurer	Jimmy Mize

The motion passed unanimously to elect these officers.

**c. Discuss and possibly take action on inter-local agreement, including attachment for Continuation of Coverage (COBRA), with TML for health insurance pool for 2014.**

Keith Weathers made a motion and Jimmy Mize seconded the motion to approve the agreement with its attachment and authorize Jackie Risner to execute them.

The motion passed unanimously.

**d. Discuss and possibly take action on TCDRS authorization for 2014.**

Jimmy Mize made a motion to approve the authorization and allow Jackie Risner to execute it. Keith Weathers seconded the motion.

The motion passed unanimously.

**f. Discuss and possibly take action on Board meeting schedule for 2014.**

After discussion of several possible meeting schedules, Keith Weathers made a motion and Jimmy Mize seconded the motion that the Board meet quarterly but that financial and General Manager reports be sent to the Board members monthly. Also, any variances approved by the General Manager should be included in the monthly reports.

The motion passed unanimously.

**7. Announcement of the date and location of the next meeting of the District Board of Directors:**

David Alders announced the next meeting will be held on April 10, 2014, at Kurth Lodge, Angelina County, Texas.

**8. Adjourn:**

The meeting was adjourned by Vice President Alders at 3:30 pm.

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Keith Wright, President

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Gloria Montes, Secretary